

ASH VILLAGE HALL

STANDARD CONDITIONS OF HIRE

(If the Hirer is in any doubt as to the meaning of these standard conditions or any other matter relating to the hire, the Hall Secretary or other Committee member should immediately be consulted).

For the purposes of these conditions, the term Hirer shall mean any individual Hirer or, where the Hirer is an organisation, the authorised representative.

1. The Hirer will, during the period of the hiring, be responsible for supervision of the premises and its fabric and content and their care, safety from damage however slight or change of any sort and the behaviour of all persons using the premises whatever their capacity, including proper supervision of car parking arrangements so as to avoid obstruction of the highway.
2. The Hirer shall not use the premises for any purpose other than that described in the hiring agreement and shall not sub-hire or use the premises or allow the premises to be used for any unlawful purpose or in any unlawful way or do anything or bring onto the premises anything which may endanger the same or render invalid any insurance policies in respect thereof nor allow the consumption of alcohol liquor thereon unless consumption is both lawful and in accordance with the purpose described in the hiring agreement.
3. The Hirer shall ensure that nothing is done on or in relation to the premises in contravention of the law relating to gaming, betting and lotteries.
4. The Hirer shall comply with all conditions and regulations made in respect of the premises by Act of Parliament, the Fire Authority, Local Authority and the local Magistrate's Court or otherwise.
5. The Hirer shall, if preparing or serving food, observe all relevant food health and hygiene legislation and regulations.
6. The Hirer shall not bring any heating appliances whatsoever into the Hall. The Hirer shall ensure that any other electrical appliances brought by them (or by others attending the event which is the subject of the hiring) to the premises and used there shall be safe and in good working order and used in a safe manner and PAT tested.
7. The Hirer shall indemnify the Committee for the cost of repair of any damage done to any part of the property including the curtilage thereof or the content of the buildings which may occur during the period of the hiring as a result of the hiring.
8. If the Hirer wishes to cancel the booking before the date of the event the question of the payment or the repayment of the deposit and/or fee shall be at the discretion of the Committee.
9. The Hirer shall ensure that the minimum of noise is made on arrival and departure.
10. The Hirer shall ensure that no animals, except guide dogs, are brought into the Hall.
11. At the end of the hiring, the Hirer shall be responsible for leaving the premises and surrounds in a clean and tidy condition, properly locked and secured unless directed otherwise and any contents temporarily removed from their usual or storage positions properly replaced and all as referred to in Appendix B. Information and Amenities Items 6, 7 and 8, otherwise the Committee shall be at liberty to make an additional charge.
12. The Committee reserves the right to cancel this hiring in the event of the Hall being required for use as a Polling Station for a Parliamentary or Local Government Election or By-Election, in which case the Hirer shall be entitled to a refund of any sum already paid.
13. In the event of the Hall or any part thereof being rendered unfit for the use for which it has been hired, the Committee shall not be liable to the Hirer for any resulting loss or damage whatsoever.
14. The Hirer shall ensure that any activities for children complies with the provisions of the Children's Act 1989 and that only fit and proper persons with appropriate DBS disclosure have access to the children and vulnerable adults.
15. The Committee reserves the right to refuse the booking without notice or to cancel this hiring agreement at any time either before or during the term of the agreement upon giving seven days notice in writing to the Hirer.
16. The Hirer shall be entitled upon such notice to reimbursement of such monies, including the deposit or a proportion of the same as has been paid by the Hirer to the Committee, but the Committee shall not be liable to make any further payments to the Hirer.

TEMPORARY EVENT NOTICES (TEN)

1. The Committee reserves the rights to refuse to accept any booking or hiring for any event which requires a TEN.
2. Should a booking be accepted for an event requiring a TEN, a copy of the TEN Notice must be deposited with the Booking Secretary who will not issue a key until this has been carried out.